



Pelham

A path apart.

Revenue Department
205.620.6480

February 22, 2022

To whom it may concern,

The City of Pelham has retained RiverTree Systems to perform auditing services on one or more of the following audits on its behalf; Business License; Franchise Fee; Lease/Rental Tax; Lodging Tax; Gas Tax; Sales and Use Tax.

This letter is your notice that RiverTree Systems will be conducting an audit on your company in the near future. A representative from RiverTree Systems will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems with any and all records that they may request for review will be greatly appreciated.

Please do not hesitate to contact me at (205) 620-6480 should you have any questions or concerns.

Respectfully,

Jamie Wagner, CRE

Finance Director

Cc: RiverTree Systems, Inc.