

City of *Chelsea*

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CITY CLERK

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...it's all about family!

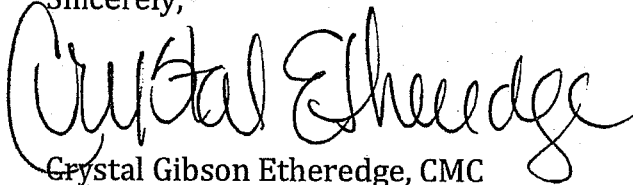
July 21, 2021

Dear Taxpayer:

RiverTree Systems, Inc. has been retained by the City of Chelsea to perform Sales/Use Tax, Lease/Rental Tax, and Business License audits on all businesses conducting business within Chelsea's city limits. We would greatly appreciate your cooperation in providing RiverTree's representatives with all requested materials and/or documents deemed necessary to perform the aforementioned audits. Your cooperation, time and patience are noted and appreciated.

If you have any questions and/or concerns relative to this matter, please contact me at (205)678-8455, extension 3.

Sincerely,



Crystal Gibson Etheredge, CMC
City Clerk

/cge