



August 21, 2023

Dear Sir or Madam

The City of Gadsden has engaged Rivertree Systems, Inc. to perform Sales Tax, Consumer Use Tax, Seller Use Tax, Rental Tax, Lodging Tax, Liquor Tax, Tobacco Tax, Gasoline Tax, Occupational Tax, and Business license Audits on our behalf.

Pursuant to Section 74-117, City of Gadsden Code of Ordinance, we would appreciate your cooperation in providing the Rivertree Systems, Inc revenue examiner the records necessary to conduct the audit. The Rivertree Systems examiner will contact you to schedule the audit.

If you should have any questions do not hesitate to call on me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Laura L Copeland'.

Laura L Copeland, CMRO, LGPM  
Revenue Director  
City of Gadsden  
256-549-4641