



Revenue Department
1953 Municipal Way
Alabaster, AL 35007
205.664.6844

November 5, 2021

To Whom it may Concern

The City of Alabaster has retained RiverTree Systems to perform auditing services on one or more of the following audits on its behalf; Building Permits; Business License; Franchise Fee; Lease/Rental Tax; Lodging Tax; Gas Tax; Sales and Use Tax.

This letter is your notice that RiverTree Systems will be conducting an audit on your company in the near future. A representative from RiverTree Systems will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems with any and all records that they may request for review will be greatly appreciated.

Please do not hesitate to contact me at (205) 664-6844 should you have any questions or concerns.

Respectfully,

John Haggard, CPA, CGFM
Finance Director
jhaggard@cityofalabaster.com

Cc: RiverTree Systems, Inc.

Curtis "Woody" Baird
Mayor
Amanda F. Thomas
City Clerk
Romy Stamps
Finance Director



CITY COUNCIL
Audrey "Buffy" Colvin
Council President
Scott Hardy
President Pro Tempore
Bobby L. Tapley
John Eric Brown
Chris Brown
Jimmy Keel

P.O. Box 552 • Alexander City • Alabama 35011-0552 • (256) 329-6700
www.alexandercityal.gov

December 14, 2021

RE: Letter of Introduction

Dear Taxpayer:

Request is hereby made to examine all books of account, invoices, sales receipts and working papers necessary to ascertain the correct amount of applicable taxes being administered by the City of Alexander City.

Please note that under authority granted by Section 11-3-11.2 and Sections 11-51-200 through 11-52-206 of the Code of Alabama 1975, City of Alexander City has contracted with Rivertree Systems to act as our duly authorized agent in order to perform taxpayer audit examination services for our jurisdiction. Accordingly, Rivertree Systems Inc. is hereby authorized to examine and/or audit the records, books, or other relevant information maintained by you for the purpose of computing and determining the correct amount of any applicable tax, license, or fee levied by our taxing jurisdiction.

At or before the beginning of this audit, Rivertree Systems will provide to you the current version of the State of Alabama Publication 1A which provides, in simple and non-technical terms, a statement of your rights. Those rights include, but are not limited to, the right to be represented during an examination, a written description of the basis for any assessments, and an explanation of your appeal rights. Please read this material carefully and contact your professional advisors for tax or legal advice.

You are welcome to contact us directly if, at any time, you have any questions or complaints or if you are unable to obtain a reasonable response after several attempts to communicate with the person assigned to your case. For any such reason, or for the verification of the identity of an auditor, you may contact the audit department of Rivertree Systems at (205)988-0331.

Your cooperation is greatly appreciated during this process.

Yours truly,

A handwritten signature in black ink, appearing to read "Scotty L. Price", written over a horizontal line.

Scotty L. Price
Revenue Manager



ANDALUSIA CITY HALL

CITY OF
ANDALUSIA

EARL V. JOHNSON, MAYOR
JOHN M. THOMPSON, CITY CLERK

CITY COUNCIL
WILL SCONIERS
KENNETH C. MOUNT
HAZEL GRIFFIN
RALPH WELLS
TERRY POWELL

November 29, 2019

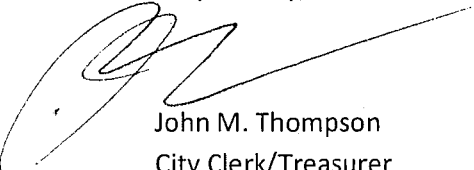
Dear Taxpayer:

The City of Andalusia has retained RiverTree Systems to perform auditing services on one or more of the following audits on its behalf; Building Permits; Business License; Franchise Fee; Lease/Rental Tax; Lodging Tax; Gas Tax; Sales and Use Tax.

This letter is your notice that RiverTree Systems will be conducting an audit on your company in the near future. A representative from RiverTree Systems will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems with any and all records that they may request for review will be greatly appreciated.

Please do not hesitate to contact me at (334) 222-3313 should you have any questions or concerns.

Respectfully,



John M. Thompson
City Clerk/Treasurer

Cc: RiverTree Systems, Inc.

City of Calera

JON GRAHAM
Mayor
CONNIE PAYTON
City Clerk



COUNCIL MEMBERS:

DAVID BRADSHAW
CHRIS BUNN
PHILIP BUSBY
ERNEST MONTGOMERY
BOBBY JOE PHILLIPS
ALAN WATTS

February 21, 2020

To Whom It May Concern:

The City of Calera has contracted with RiverTree Systems, Inc., a private auditing firm, to conduct audits for city business licenses, franchise fees, sales tax, use tax, rental tax, lodging tax, and all other applicable taxes that are collected by the City of Calera. As required by the "Local Tax Simplification Act of 1998" and the "Local Tax Procedures Act of 1998", this letter shall serve as written authorization for RiverTree Systems, Inc. to conduct an examination of your records on behalf of the City of Calera.

We would appreciate your cooperation in furnishing RiverTree Systems, Inc. with all requested records. If you have any questions or concerns, you can reach me at 205-668-3877 or kellison@calera.org.

Sincerely,

A handwritten signature in cursive script that reads 'Kelly Ellison'.

Kelly Ellison, CPA
Finance Director
City of Calera

10947 HIGHWAY 25·CALERA, ALABAMA 35040
MAYOR (205) 668-3500· FAX (205) 668-3624

"Large enough to be progressively aware, yet small enough to still care"

City of *Chelsea*

MAYOR

TONY PICKLESIMER

CITY CLERK

CRYSTAL ETHEREDGE

CITY TREASURER

LORI KING

COUNCIL

TIFFANY BITTNER

CHRIS GRACE

CASEY MORRIS

CODY SUMNERS

SCOTT WEYGAND

...it's all about family!

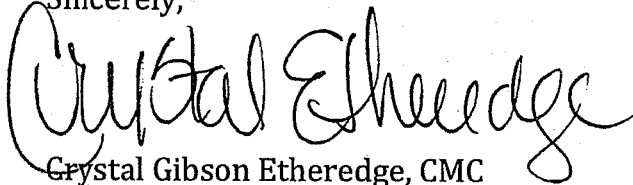
July 21, 2021

Dear Taxpayer:

RiverTree Systems, Inc. has been retained by the City of Chelsea to perform Sales/Use Tax, Lease/Rental Tax, and Business License audits on all businesses conducting business within Chelsea's city limits. We would greatly appreciate your cooperation in providing RiverTree's representatives with all requested materials and/or documents deemed necessary to perform the aforementioned audits. Your cooperation, time and patience are noted and appreciated.

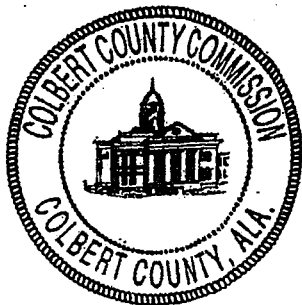
If you have any questions and/or concerns relative to this matter, please contact me at (205)678-8455, extension 3.

Sincerely,



Crystal Gibson Etheredge, CMC
City Clerk

/cge



COLBERT COUNTY COMMISSION
201 N. MAIN STREET, COURTHOUSE
TUSCUMBIA, AL 35674
PHONE (256) 386-8501
FAX (256) 386-8510

MEMBERS
TOMMY BARNES, DIST. 1
DAVID BLACK, DIST. 2
JIMMY GARDINER, DIST. 3
EMMIT JIMMAR, DIST. 4
DAROL BENDALL, DIST. 5
CHARLES HOVATER, DIST. 6

August 17, 2021

TO WHOM IT MAY CONCERN:

The Colbert County Commission has contracted Rivertree Systems, Inc. to perform taxpayer examination services (auditing) on behalf of the Colbert County Commission. Rivertree Systems, Inc. revenue examiners have authority to request, inspect and review all business records of businesses engaged in business within the tax jurisdiction as allowed by law and the contract with Colbert County Commission.

Please direct any questions concerning this authority to the Colbert County Commission at (256) 386-8501.

Thank you in advance for your cooperation in this matter.

Sincerely,

Darol Bendall, Chairman

COLBERT COUNTY COMMISSION



September 21, 2021

To Whom It May Concern:

The City of Columbiana has contracted with Rivertree Systems, Inc., a private auditing firm to conduct audits for city business licenses, sales, use/rental, lodging and other applicable taxes that are collected by the City. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998 and the Local Tax Procedures Act of 1998", for Rivertree Systems, Inc. to conduct an examination of your records on behalf of the City of Columbiana.

Please accept this letter as a formal request to start the auditing process approved by the Columbiana City Council at a regular Council meeting on the 21st day of September, 2021.

If you need any additional information or have any questions, please feel free to call me at (205) 669-5801 or e-mail me at ctucker@cityofcolumbiana.com.

Sincerely,

Charlene Tucker
City of Columbiana
City Clerk/Treasurer

**CITY OF DECATUR, ALABAMA
REVENUE DEPARTMENT
P.O. BOX 488
DECATUR, AL 35602**

July 13, 2021

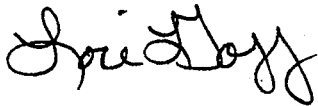
Taxpayer:

The City of Decatur has contracted with River Tree Systems, Inc., a private auditing firm, to conduct audits for City business licenses, franchise fees sales, use, rental/leasing, lodging, motor fuel and other applicable taxes that are collected by the City of Decatur, Alabama.

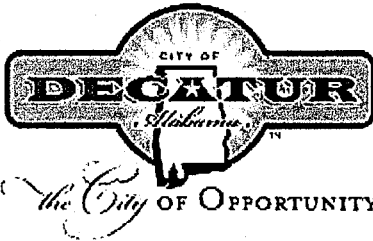
This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998 and Local Tax Procedures Act of 1998," for River Tree Systems, Inc. to conduct an examination of your local records on behalf of the City of Decatur, Alabama.

We appreciate your cooperation in furnishing River Tree Systems, Inc. with whatever records they may request to review.

Sincerely,



Lori Gaff-CMRO
Revenue Manager





August 21, 2023

Dear Sir or Madam

The City of Gadsden has engaged Rivertree Systems, Inc. to perform Sales Tax, Consumer Use Tax, Seller Use Tax, Rental Tax, Lodging Tax, Liquor Tax, Tobacco Tax, Gasoline Tax, Occupational Tax, and Business license Audits on our behalf.

Pursuant to Section 74-117, City of Gadsden Code of Ordinance, we would appreciate your cooperation in providing the Rivertree Systems, Inc revenue examiner the records necessary to conduct the audit. The Rivertree Systems examiner will contact you to schedule the audit.

If you should have any questions do not hesitate to call on me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Laura L Copeland'. The signature is fluid and cursive.

Laura L Copeland, CMRO, LGPM
Revenue Director
City of Gadsden
256-549-4641



Stan Hogeland, Mayor
Bryan Knox, District 1
Adam Berendt, District 2
Alvin Currington, District 3
Greg Colvert, District 4
Will Hardman, District 5

November 1, 2021

Dear Taxpayer:

The City of Gardendale, Alabama, has retained RiverTree Systems, Inc., auditing service to perform one or all of the following audits on its behalf: Building Permits, Business License, Franchise Tax, Lease and Rental Tax, Gas Tax and Sales/Use Tax. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998" and "Local Tax Procedures Act of 1998", for RiverTree Systems, Inc. to conduct an examination of your records on behalf of the City of Gardendale, Alabama.

A representative from RiverTree Systems, Inc. will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems, Inc., with whatever records they might request will be appreciated.

Please contact me if you have any questions or concerns.

Respectfully,

Jay E. Brown
Revenue Examiner
205-631-8789
205-903-1234



March 15, 2023

Dear Taxpayer

The City of Glencoe, Alabama, has retained RiverTree Systems, Inc., auditing services to perform one or all of the following audits on its behalf: Building Permits, Business License, Franchise Tax, Lease and Rental Tax and Sales/Use Tax. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998", for RiverTree Systems, Inc. To conduct an examination of your records on behalf of the City of Glencoe, Alabama.

A representative from RiverTree Systems, Inc. will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems, Inc., with whatever records they might request will be appreciated.

Please contact me if you have any questions or concerns.

Respectfully

Tashia Blackerby

Tashia Blackerby
City Clerk
256-492-1424



SMALL TOWN, BIG BEACH™

April 4, 2022

The City of Gulf Shores, AL has contracted with Rivertree Systems to perform audits on our behalf. This includes business license, sales, use, rental/lease, lodging and other taxes and fees collected by the City.

We appreciate your cooperation in furnishing the records requested by representatives of Rivertree Systems.

If you have any questions, please contact me at (251) 968-1134.

Thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Layla Andrews".

Layla Andrews
Revenue Supervisor

MAYOR
Randy A. Garrison

CITY CLERK/CONTROLLER
Rita S. Lee



CITY COUNCIL
Virginia Alexander
Matthew Broom
Charles "Chuck" Gill
Dwight Tankersley
Kenny Thompson

December 17, 2019

Dear Taxpayer:

The City of Hartselle has contracted with River Tree Systems, Inc., a private auditing firm, to conduct audits for City business licenses, franchise fees, sales, use, rental/lease, lodging, motor fuel and other applicable taxes that are collected by the City. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998 and Local Tax Procedures Act of 1998," for RiverTree Systems, Inc., to conduct an examination of your records on behalf of the City of Hartselle.

We would appreciate your cooperation in furnishing RiverTree systems, Inc., with whatever records they may request to review.

Sincerely,

A handwritten signature in cursive script that reads "Rita S. Lee".

Rita S. Lee, MMC/CRE
City Clerk – Controller

OFFICE 256-773-2535
200 Sparkman Street NW

FAX 256-773-2257
Hartselle, Alabama 35640

www.hartselle.org

Mayor
J. Brian Puckett

City Clerk/Treasurer
Amanda C. Traywick



Council Members
Leigh Hulsey
Chris VanCleave
Alice Lobell
Laura Joseph
Harold "Hewy" Woodman

CITY OF HELENA

November 5, 2020


Dear Taxpayer:

The City of Helena has retained RiverTree Systems Auditing Service to perform one or all of the following audits on its behalf: Building Permits, Business License, Franchise Tax, Lease and Rental Tax, Gas Tax, and Sales/Use Tax. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998 and Local Tax Procedures Act of 1998", for RiverTree Systems, Inc. to conduct an examination of your records on behalf of the City of Helena.


A representative from RiverTree Systems will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems with whatever records they may request to review will be appreciated.


Please do not hesitate to contact me should have any questions.

Sincerely,


Kimberly A. Miller, CMRO
Revenue Officer

816 Highway 52 East | P.O. Box 613 | Helena, AL 35080-0613

 205.663.2161

 205.663.9276

 cityofhelena.org

CITY OF HOMEWOOD

COUNCIL PRESIDENT
Alex Wyatt

MAYOR
Patrick McClusky

CITY CLERK
Melody Salter, CPA

CITY ATTORNEY
Michael G. Kendrick

HOMEWOOD
CITY COUNCIL

January 31, 2022

ANDY GWALTNEY
Ward 1 - Place 1

MELANIE GEEB
Ward 1 - Place 2

CARLOS ALEMÁN
Ward 2 - Place 1

ANDREW WOLVERTON
Ward 2 - Place 2

NICK SIMS
Ward 3 - Place 1

WALTER JONES
Ward 3 - Place 2

BARRY SMITH
Ward 4 - Place 1

JALETE NELMS
Ward 4 - Place 2

JENNIFER ANDRESS
Ward 5 - Place 1

JOHN HARDIN
Ward 5 - Place 2

Dear Taxpayer:

The City of Homewood has contracted with RiverTree Systems Inc., a private auditing firm, to conduct audits for City Business licenses, franchise fees, use, rental/lease, lodging and other applicable taxes that are collected by the City. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998 and Local Tax Procedures Act of 1998," for RiverTree Systems, Inc., to conduct an examination of your records on behalf of the City of Homewood.

We would appreciate your cooperation in furnishing RiverTree Systems, Inc., with Records they may request to review.

Very truly yours,
City of Homewood, Alabama



Robert Burgett
Finance Director
robert.burgett@homewoodal.org

2022-01-31 10:10

City Of Hueytown

COUNCIL
PHILLIP CONTORNO
PHIFER CRANE
JAY JACKS
MICHAEL PICKENS
FRAN ZINNERMAN



STEPHEN M. WARE
MAYOR

KEVIN FOUTS
CITY CLERK & TREASURER

October 19, 2020

Dear Taxpayer:

The City of Hueytown has contracted with RiverTree Systems, Inc., a private auditing firm, to conduct audits for business licenses, sales, use, franchise, lease/rental, lodging and all other applicable taxes that are collected by the City.

This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998", for RiverTree Systems, Inc. to conduct an examination of your records on behalf of the City of Hueytown.

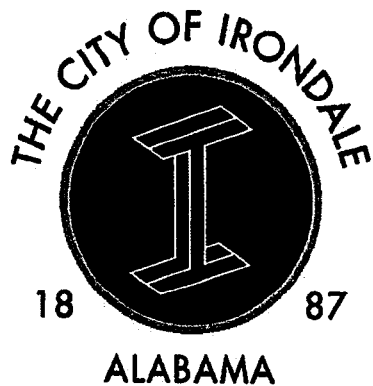
The City would appreciate your cooperation in furnishing RiverTree Systems, Inc. with whatever records they may request to review.

Please feel free to contact me if you have questions or concerns regarding this matter.

Sincerely,

Kevin Fouts, MMC
City Clerk/Treasurer

Cc: file



BUILDING COMMUNITY

Mayor James D. Stewart, Jr.

101 20th Street South, Irondale, Alabama 35210
Phone (205) 956-9200 Fax (205) 956-0950

Taxpayer:

The City of Irondale has engaged RiverTree Systems Auditing Services to perform Sales, Use, and Lease, Lodging, and Business License audits on its behalf.

We would appreciate your cooperation in furnishing RiverTree Systems associates with whatever records they may request to review.

If you have any questions, you may call us at (205) 956-9200 option 2.

Sincerely,

Lu Jackson
City of Irondale

Councilor
John London
District 1

Council President
David Spivey
District 2

Councilor
Cindy Cuellar
District 3

Councilor
Robert Box
District 4

Council Pro-Tempore
Bobby Joe Wilson
District 5

Laura Copeland
Finance Manager/City Treasurer

Holley Murray
Revenue Specialist III



Leigh Maye-Fortenberry
Revenue Specialist II

Amy Miller
Revenue Specialist I

FINANCE DEPARTMENT

Dear Taxpayer:

This correspondence is to introduce *RiverTree Systems, Inc.*, who has been assigned to audit your company's tax liability on behalf of the City of Jacksonville, Alabama for compliance purposes. *RiverTree Systems, Inc.* may review records pertaining to your company's business license, sales and use, rental and lease, lodgings, and motor fuel taxes, as well as franchise fees and other applicable taxes administered by the City of Jacksonville.

This correspondence serves as written authorization, as required by the "Local Tax Simplification Act of 1998 and Local Tax Procedures Act of 1998" for *RiverTree Systems, Inc.*, to conduct an examination of your records on behalf of the City of Jacksonville.

Your cooperation in furnishing *RiverTree Systems, Inc.*, with any records they deem necessary in order to conduct the audit, would be greatly appreciated.

Please find enclosed a copy of the Taxpayer's Bill of Rights for your records.

Best Regards,

A handwritten signature in cursive script that reads "Laura Copeland".

Laura Copeland, CMRO
Finance Manager/City Treasurer
256-782-3833
lcopeland@jacksonville-al.org



City of Jasper

400 WEST 19TH STREET
P.O. BOX 1589
JASPER, ALABAMA 35501
TELEPHONE: (205) 221-2100
FAX: (205) 221-8522
EMAIL: [jasperciteyhall@jaspercitey.com](mailto:jaspercityhall@jaspercitey.com)
WEB ADDRESS: jaspercitey.com

DAVID P. O'MARY, MAYOR
GARY COWEN, COUNCILMEMBER
JED DANIEL, COUNCILMEMBER
DANNY GAMBRELL, COUNCILMEMBER

July 20, 2021

WILLIE MOORE, III, COUNCILMEMBER
JENNIFER W. SMITH, COUNCILMEMBER
KATHY CHAMBLESS, CITY CLERK, C.P.A.

Dear Taxpayer:

The City of Jasper has contracted with RiverTree Systems, Inc., a private auditing firm, to conduct audits for City business licenses, franchise, sales, use, rental/lease, lodging, and all other applicable taxes that are collected by the City of Jasper. This letter shall serve as written authorization, as required by the "Local tax Simplification Act of 1998 and Local Tax Procedures Act of 1998" for RiverTree Systems, Inc., to conduct an examination of your records on behalf of the City of Jasper.

We would appreciate your cooperation in furnishing RiverTree Systems, Inc., with whatever records they may request to review.

Please feel free to contact me if you should have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Kathy Chambless".

Kathy Chambless, CPA
City Clerk-Chief Financial Officer

Mayor
Carroll L. "Lew" Watson

City Clerk
Laura S. Carmack



Council Members
Sadie S. Britt
Billy Pearson
Jennie Jones
Brandon Tate
Joey Callahan

City of Lincoln

August 17, 2022

Dear Taxpayer:

The City of Lincoln, Alabama, has retained RiverTree Systems, Inc. auditing service to perform one or all of the following audits on its behalf: Building Permits, Business License, Franchise Tax, Lease and Rental Tax, Gas Tax, Tobacco Tax and Sales/Use Tax. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998" and "Local Tax Procedures Act of 1998", for RiverTree Systems, Inc. to conduct an examination of your records on behalf of the City of Lincoln, Alabama.

A representative from RiverTree Systems, Inc. will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems, Inc., with whatever records they might request will be appreciated.

Please contact me if you have any questions or concerns.

Sincerely,

Kim Davidson, CMRO
Revenue Officer
City of Lincoln
kim.davidson@lincolnal.org
205-763-4006



CITY OF MADISON - REVENUE DEPARTMENT
100 HUGHES ROAD, MADISON, AL 35758
REVENUE@MADISONAL.GOV / 256-772-5654
WWW.MADISONAL.GOV

July 28, 2021

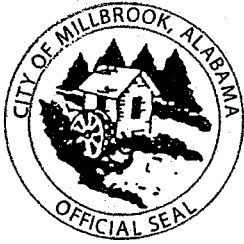
Ladies & Gentlemen:

The City of Madison, Alabama has contracted with RiverTree Systems, Inc. to provide auditing services for City business licenses, sales, use, rental/lease, lodgings and other applicable taxes that are collected by the City of Madison, Alabama. This letter will serve as written authorization, as required by the "Local Tax Simplification Act of 1998 and Local Tax Procedures Act of 1998", for RiverTree Systems, Inc., to conduct an examination of your records on behalf of the City of Madison.

We appreciate your cooperation in furnishing RiverTree Systems, Inc. with whatever records they may request to review.

Sincerely,

Cameron F. Grounds, CPA, CMRO
Revenue Officer
City of Madison, Alabama



City of
Millbrook
Alabama
COMFORT • CONVENIENCE • COMMUNITY

Al Kelley
Mayor
Anita Weaver
City Clerk

Olivia Venable
Michael Gay
Jimmy Harris
Justin Jones
Hal Hodge
City Council

January 28, 2020

Re: RiverTree Systems, Inc. Authorization to Audit

Dear Taxpayer:

The City of Millbrook has retained RiverTree Systems, Inc. to perform tax and license audits on its behalf.

We appreciate your cooperation in furnishing representatives of RiverTree with any records they may request for review.

Please contact License and Revenue Clerk Brenda Bellizio if you have any questions.

Sincerely,

Anita Weaver
City Clerk



541 Main Street
Montevallo, AL 35115
205-665-2555
205-665-9203 Fax
www.cityofmontevallo.com

Rusty Nix - Mayor

Steve Gilbert - City Clerk

Jeremy Littleton - Chief of Police

Brad Davis - Fire Chief

Council Members

David King – District 1

Lelia Mitchell – District 2

Kenneth Dukes – District 3

Sonya Swords – District 4

Martha Eisenberg – District 5

April 23, 2021

ATTENTION: TAX AND LICENSE DEPARTMENT

The City of Montevallo retained RiverTree Systems auditing services to perform one or all of the following audits on our behalf: Business License, Sales and Use Tax, Gas Tax, Franchise Tax, Alcohol Tax, Rental and Lease Tax.

This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998 and Local Tax Procedures Act of 1998" for RiverTree Systems to conduct an examination of your records on behalf of the City of Montevallo.

A representative from RiverTree Systems will be contacting you to arrange a convenient time for the audit. We appreciate your cooperation to furnish RiverTree Systems with the records they may request to review.

Please feel free to contact me if you have any questions or concerns.

Regards,

Steve Gilbert
City Clerk

Phone: (205) 665-2555 ext. 105

Fax: (205) 665-9203

Email: sgilbert@cityofmontevallo.com



City of Montgomery, Alabama

Steven L. Reed, Mayor

Montgomery City Council Members

Charles W. Finright - President	Cornelius "CC" Calhoun	Clay McInnis
Tracy Larkin - Pres. Pro Tem	Audrey Graham	Oronde K. Mitchell
Richard N. Bollinger	Brantley W. Lyons	Glen O. Pruitt, Jr.

Betty P. Beville, Finance Director

August 28, 2021

Dear Taxpayer:

RiverTree Systems, Inc., has been assigned audit rights on behalf of the City of Montgomery, Alabama, to assess your Company's compliance and tax liability to the City of Montgomery. This correspondence serves as written authorization for *RiverTree Systems, Inc.*, to conduct an examination of your records as required by the "Local Tax Simplification Act of 1998" and "Local Tax Procedures Act of 1998".

RiverTree Systems, Inc. may review records pertaining to your company's business license, sales and use tax, rental and lease tax, lodging tax, motor fuel tax, franchise fees, and other applicable taxes administered by the City of Montgomery.

A copy of the Taxpayer's Bill of Rights is enclosed for your perusal.

Thank you in advance for your cooperation in furnishing any records deemed necessary by *RiverTree Systems, Inc.* to help facilitate the audit.

Sincerely,

Faye G. Comer

Faye G. Comer
Revenue Manager

DOUG SINGLETON
CHAIRMAN

CARMEN MOORE-ZEIGLER
VICE CHAIRMAN

DANIEL HARRIS, JR.
JUSTIN M. CASTANZA
ISAIAH SANKEY



Terri A. Henderson, CRE
Revenue Manager

Administrative and Auditing for:
Montgomery County Alabama
Sales & Use Taxes; Lodging Tax;
Gasoline Tax; Fuel Tax; and
Rental Tax

Telephone (334) 832-1697
FAX (334) 851-3973
Website www.mc-ala.org

MONTGOMERY COUNTY COMMISSION

Tax & Audit Department
P.O. Box 4779
Montgomery, Alabama 36103-4779

DATE: March 3, 2026

TO: Notice To Persons, Firms and Corporations Subject To The
Montgomery County Alabama Taxing Jurisdiction

FROM: Terri A. Henderson, CRE, Revenue Manager

RE: **Montgomery County Alabama Audit Representative**

The Montgomery County Commission has the responsibility to audit our taxpayers for compliance with the provisions of the Alabama Department of Revenue and Montgomery County Commission tax codes, acts, rules and regulations. Audits may be conducted by Montgomery County auditors or by external auditors at our discretion.

The Montgomery County Commission has contracted with Rivertree Systems, Inc. to assist in the performance of certain audits of taxpayers of Montgomery County sales, sellers use, consumers use, lodging, rental, gasoline and motor fuel taxes administered and collected by Montgomery County. This audit representation is effective through March 2, 2029.

We value your business and the taxes collected and remitted to Montgomery County. These taxes are the revenue sources that fund numerous services provided to the citizens of Montgomery County. We appreciate your cooperation and assistance with the "Rivertree" auditors as they act as our Montgomery County audit representatives.

Should you have questions, please contact me at (334) 832-1697.

Respectfully,

A handwritten signature in cursive script that reads "Terri A. Henderson".

Terri A. Henderson, CRE
Revenue Manager



CITY OF MOODY

670 PARK AVENUE • MOODY, ALABAMA 35004
TELEPHONE (205) 640-5121 • FAX (205) 640-2528
www.moodyalabama.gov

MAYOR
JOE LEE

COUNCIL MEMBERS
LINDA CROWE
LYNN TAYLOR
MATT MORRIS
NICK RUTLEDGE
ELLIS KEY

January 25, 2022

Dear Taxpayer,

The City of Moody has retained RiverTree Systems Auditing Service to perform one or all of the following audits on its behalf: Building Permits, Business License, Lease/Rental Tax, Lodging Tax, Occupational Tax and Sales/Use Tax. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998 and Local Tax Procedures Act of 1998", for RiverTree Systems, Inc. to conduct an examination of your records on behalf of the City of Moody.

We would appreciate your cooperation in furnishing RiverTree Systems, Inc. with any records requested for the review.

Please do not hesitate to contact myself or Revenue Officer Leighanna Huckabee at (205)640-0304, if you should have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Tracy L. Patterson", is written over a faint, illegible stamp.

Tracy L. Patterson
City Clerk / Treasurer

Cc: RiverTree Systems, Inc.

City Clerk, Tracy L. Patterson • Police Chief, Thomas Hunt • Fire Chief, Larry Horton
Park and Rec, Mike Staggs • Building Inspector, David Crowe • Public Works, Steve Mitchell
Library, Patsy Spradley • Court Clerk, Tim Senft • Senior Center, Addie Duke

CITY OF MOUNTAIN BROOK

56 Church Street
P.O. Box 130009
Mountain Brook, Alabama 35213
Telephone: 205.802-2400
Fax: 205.870-3590
www.mtnbrook.org



November 23, 2021

Dear Taxpayer,

The City of Mountain Brook has retained RiverTree Systems, Inc., auditing service to perform one or all of the following audits on its behalf: Building Permits, Business License, Franchise Tax, Lease and Rental Tax, Gas Tax, and Sales/Use Tax. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998" and "Local Tax Procedures Act of 1998", for RiverTree Systems Inc. to conduct an examination of your records on behalf of the City of Mountain Brook, Alabama.

A representative from RiverTree Systems, Inc. will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems, Inc. with whatever records they might request will be appreciated.

Please call Jack Bankston, Senior Revenue Examiner at 205-802-3808 or Steven Boone, Finance Director at 205-802-3825 if you have any questions.

Yours truly,

Steven Boone-Finance Director
Sam S. Gaston-City Manager

Northport

ALABAMA

Mayor • Bobby Herndon

Council Members

District 1 • Christy Bobo

District 2 • Woodrow Washington, III

District 3 • John Hinton

District 4 • Jamie Dykes

District 5 • Jeff Hogg

City Administrator • Glenda D. Webb

March 21, 2022

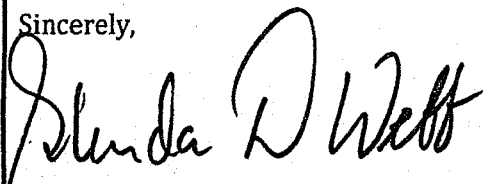
RE: Audit Notification

Dear Taxpayer:

The City of Northport has contracted with RiverTree Systems, Inc., a private auditing firm, to conduct audits of city business licenses, sales, use, rental/lease, lodging, and other applicable taxes that are collected by the City. This letter shall serve as written authorization as required by the "Local Tax Procedures Act of 1998" for RiverTree Systems, Inc. to conduct an examination of your records on behalf of the City of Northport.

We appreciate your cooperation in furnishing RiverTree Systems, Inc. with the records they request for review.

Sincerely,



Glenda D. Webb
City Administrator

City of
Orange Beach
Life is better here

Finance



May 13, 2020

Dear Business Owner:

The City of Orange Beach, Alabama has contracted with Rivertree Systems to conduct audits for the City business licenses, sales, use, rental/lease, lodging and all other applicable taxes collected by the City. The City regularly audits our collections to ensure that we are being fair and equitable to all parties doing business in the City of Orange Beach.

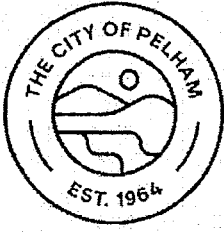
The City values your business and the revenue you provide for our continued operations. We recognize the fact that there may be some inconvenience during this process. In order to cause as little disturbance in your operations as possible, we would appreciate your cooperation with the Rivertree representatives.

Again, thank you for your assistance and patience in this matter.

For the City,

A handwritten signature in black ink, appearing to read "Ford Handley", written over a horizontal line.

Ford Handley
Finance Director



Pelham

A path apart.

Revenue Department
205.620.6480

February 22, 2022

To whom it may concern,

The City of Pelham has retained RiverTree Systems to perform auditing services on one or more of the following audits on its behalf; Business License; Franchise Fee; Lease/Rental Tax; Lodging Tax; Gas Tax; Sales and Use Tax.

This letter is your notice that RiverTree Systems will be conducting an audit on your company in the near future. A representative from RiverTree Systems will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems with any and all records that they may request for review will be greatly appreciated.

Please do not hesitate to contact me at (205) 620-6480 should you have any questions or concerns.

Respectfully,

Jamie Wagner, CRE

Finance Director

Cc: RiverTree Systems, Inc.



CITY OF PELL CITY

1905 First Avenue North • Pell City, Alabama 35125 Phone: 205.338.2244

visit us at www.pell-city.com

Dear Gentlemen:

The City of Pell City has retained Rivertree Systems Inc. to perform a Sales/Use Tax, Lease/Rental Tax, Lodging Tax, Occupational Tax, Liquor Tax, Business License, Gasoline Tax, Tobacco Tax, Franchise Tax and Building Permit audit on its behalf.

We would appreciate your cooperation in furnishing Rivertree's representative with whatever records he or she may request to review to complete this audit.

Please call me at 205-338-2244 ext. 110 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Shavonne Murray", with a large, stylized flourish at the end.

Shavonne Murray
Revenue Supervisor

Cc: Sheree Pruitt, City Clerk

CITY MANAGER
Brian Muenger

COUNCIL PRESIDENT
Jud Alverson

MAYOR
Bill Pruitt
COUNCIL
Jay Jenkins • Ivi McDaniel • Blaine Henderson

PRESIDENT PRO TEM
Jason Mitcham

City Clerk
Sheree D. Pruitt



March 7, 2022

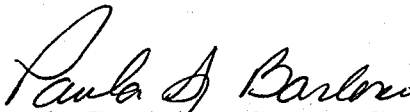
Dear Taxpayer,

The City of Prattville, Alabama has retained RiverTree Systems, Inc. Auditing Services to perform tax and license audits on its behalf.

We would appreciate your cooperation in furnishing the agents of RiverTree Systems, Inc. with whatever records they may request to review.

Please contact our office if you have any questions.

Sincerely,


Paula G. Barlow, SHRM-CP
City Clerk | City of Prattville Alabama
101 West Main Street | Prattville, AL 36067
334.595.0120 City Clerk's Office
334.595.0121 Direct Line
www.prattvilleal.gov
paula.barlow@prattvilleal.gov

BILL GILLESPIE, JR.
MAYOR

CITY COUNCIL

JERRY STARNES
Council President
District 4

LORA LEE BOONE
President Pro Tempore
District 7

ALBERT C. STRIPLIN
District 1

MARCUS JACKSON
District 2

JOHN CHAMBERS
District 3

BLAIR GORNTO
District 5

ROBERT E. STRICHK
District 6



RAINBOW CITY
ALABAMA

March 25, 2025

Dear Taxpayer,

RiverTree Systems, Inc., has been retained by the City of Rainbow City to perform Sales/Use Tax, Lease/Rental Tax and Business License audits on businesses conducting business within Rainbow City's city limits. We would appreciate your cooperation in providing RiverTree's representatives with all requested materials and/or documents deemed necessary to perform the aforementioned audits. Your cooperation, time and patience are noted and appreciated.

If you have any questions and/or concerns relative to this matter, please contact me at 256-413-1214, or at gperry@rbcalabama.com

Sincerely,

A handwritten signature in black ink that reads 'Guyla Perry'.

Guyla Perry

Business License Team Leader

/gmp

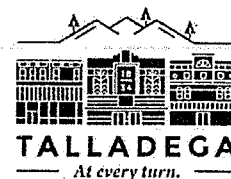
256 442 2511

mayor@rbcalabama.com
www.rbcalabama.com

3700 Rainbow Drive
Rainbow City, AL 35906

CITY OF TALLADEGA

Seddrick Hill
City Manager
256-362-8775
s.hill@talladega.com



January 25, 2022

Dear Taxpayer,

The City of Talladega, Alabama, has contracted with RiverTree Systems, Inc., a private auditing firm, to conduct audits for city business licenses, franchise fees, and all applicable taxes that are assessed by the City of Talladega. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998" and the "Local Tax Procedure Act of 1998" for RiverTree Systems, Inc., to conduct an examination of your records on behalf of the City of Talladega, Alabama.

Please furnish RiverTree systems, Inc. with all records they may request to review. If you have any questions or concerns, please contact me using the contact information below.

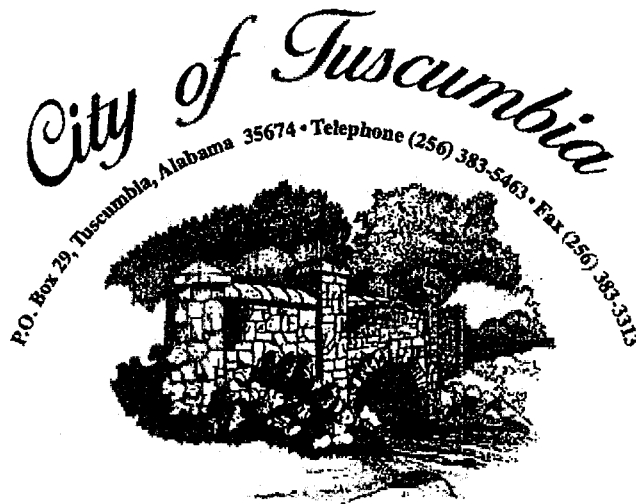
Sincerely,

A handwritten signature in black ink, appearing to read "Seddrick Hill", written in a cursive style.

Seddrick Hill
City Manager, City of Talladega
255 South Street West
Talladega, Al 35160
256-362-8775

Mayor
Kerry Underwood

City Clerk/Treasurer
JoAnn Armstead



Council Members
Katherine Logan
Agnes Geraldine Thompkins
William Foster
Jeffrey Scott Smart
Michael Isom

Dear Taxpayer:

The City of Tuscumbia has retained RiverTree Systems auditing service to perform one or all of the following audits on its behalf: Building Permits; Business Licenses; Franchise Tax; Lease and Rental Tax; Gas Tax; and Sales/Use Tax. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998 and Local Tax Procedures Act of 1998", for RiverTree Systems, Inc. to conduct an examination of your records on behalf of the City of Tuscumbia.

A representative from RiverTree Systems will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems with whatever records they may request to review will be appreciated.

Please feel free to contact me at (256)383-5463 if you should have any questions or concerns.

Respectfully Submitted,

A handwritten signature in cursive script that reads "JoAnn Armstead".

JoAnn Armstead
City Clerk/Treasurer



VESTAVIA HILLS

WELL FARE ABOUT

ASHLEY C. CLERY
Mayor

MELVIN TURNER, III
Finance Director

October 1, 2020

Dear Taxpayer:

RiverTree Systems, Inc. has been retained by the City of Vestavia Hills to perform Sales/Use Tax, Lease/Rental Tax and Business License audits on all businesses located outside of the city limits of Vestavia Hills, but are conducting business with said city limits.

We would greatly appreciate your cooperation in providing RiverTree's representatives with all requested material and/or documents necessary to perform the aforementioned audits. Your cooperation, time and patience are noted and appreciated.

If you have any questions and/or concerns relative to this matter, please contact me at (205) 978-0128 or mturner@vhal.org.

Sincerely,

Melvin Turner, III
Finance Director