



Stan Hogeland, Mayor
Bryan Knox, District 1
Adam Berendt, District 2
Alvin Currington, District 3
Greg Colvert, District 4
Will Hardman, District 5

November 1, 2021

Dear Taxpayer:

The City of Gardendale, Alabama, has retained RiverTree Systems, Inc., auditing service to perform one or all of the following audits on its behalf: Building Permits, Business License, Franchise Tax, Lease and Rental Tax, Gas Tax and Sales/Use Tax. This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998" and "Local Tax Procedures Act of 1998", for RiverTree Systems, Inc. to conduct an examination of your records on behalf of the City of Gardendale, Alabama.

A representative from RiverTree Systems, Inc. will be contacting you to arrange a convenient time for this audit. Your cooperation in furnishing RiverTree Systems, Inc., with whatever records they might request will be appreciated.

Please contact me if you have any questions or concerns.

Respectfully,

Jay E. Brown
Revenue Examiner
205-631-8789
205-903-1234