



541 Main Street  
Montevallo, AL 35115  
205-665-2555  
205-665-9203 Fax  
www.cityofmontevallo.com

**Rusty Nix - Mayor**

**Steve Gilbert - City Clerk**

**Jeremy Littleton - Chief of Police**

**Brad Davis - Fire Chief**

**Council Members**

**David King – District 1**

**Lelia Mitchell – District 2**

**Kenneth Dukes – District 3**

**Sonya Swords – District 4**

**Martha Eisenberg – District 5**

April 23, 2021

**ATTENTION: TAX AND LICENSE DEPARTMENT**

The City of Montevallo retained RiverTree Systems auditing services to perform one or all of the following audits on our behalf: Business License, Sales and Use Tax, Gas Tax, Franchise Tax, Alcohol Tax, Rental and Lease Tax.

This letter shall serve as written authorization, as required by the "Local Tax Simplification Act of 1998 and Local Tax Procedures Act of 1998" for RiverTree Systems to conduct an examination of your records on behalf of the City of Montevallo.

A representative from RiverTree Systems will be contacting you to arrange a convenient time for the audit. We appreciate your cooperation to furnish RiverTree Systems with the records they may request to review.

Please feel free to contact me if you have any questions or concerns.

Regards,

Steve Gilbert

City Clerk

Phone: (205) 665-2555 ext. 105

Fax: (205) 665-9203

Email: [sgilbert@cityofmontevallo.com](mailto:sgilbert@cityofmontevallo.com)